

BEIRUT MODERN SCHOOL

PROMOTION POLICY

Rationale

At the end of every school year, teachers, coordinators and administrators meet to assess every student's performance and learned skills. The assessment is a measure of the student skills (let us say in communication: writing skills) against standards that describe in detail the different parts of the knowledge in a defined area of learning.

Every school has its own assessment criteria according to which a student is promoted to the second level of learning. Although learning and thinking are a whole and cannot be fragmented, yet we find that all academic programs are divided into subjects or courses taught independently.

Discipline, on the other hand, is an integral part of the general assessment of the student performance and bears equal importance to the academic accomplishment. Thus, students are required to respect school rules and regulations and behave in an appropriate manner to continue to be part of the Beirut Modern School family.

Elementary School Promotion Policy

Lower Elementary (Grades 1, 2 and 3)

BMS promotes students at these levels based on their yearly performance. Retention is not applied at these levels except in very rare cases (for example children younger than the appropriate age and having academic difficulties, etc.).

Students who fail to fulfill promotion requirements for three consecutive years will be retained in grade three.

Upper Elementary (Grades 4, 5 and 6)

I- Regular Promotion: students who acquire an average of 65% or above in all subjects are automatically promoted to the upper level.

II- Make-up exams and Promotion on Probation: any student who fails to fulfill the promotion requirement in one or two core subjects (English/French, Arabic and Math) will be subject to make-up exams in September

- 1 Students who succeed all make-up exams will be promoted to the upper level.
- 2 Any student failing one of the make-up exams will be promoted on probation for the next academic year.
- 3 Students who fail two make-up exams will be promoted on Strict Academic Probation. A student promoted on Strict Academic Probation who fails two core subjects for the second consecutive academic year, will be exceptionally given the opportunity for the last time to sit for make-up exams in September. In case he/she fails these two make-up exams, he/ she will be retained in his/ her class.
4. Students who do not fulfill the promotion requirements in any of the non-core subjects (sciences, social studies, 3rd language, etc.) will be also required to sit for make-up exams or to prepare a project during the summer vacation.

III- Retention

- 1 Students who fail to achieve a yearly average of 65% in three core subjects will be retained in their class. The core subjects at the elementary school are:
 - English or French depending on the language of instruction.
 - Arabic
 - Mathematics
- 2 Students whose yearly average in two core subjects (Arabic, English/ French or Math) is <65% for two consecutive years or new students who were admitted on strict academic probation in September and were unable to achieve the required average in the same subjects (Arabic, English/ French or Math) will be retained in their class.
- 3 Students may repeat only once in the Elementary (Grades 1 to 6). Students unable to meet promotion requirements for a second time cannot repeat again at Beirut Modern School and must look for another school to further their education.

Middle School Promotion Policy

Grades 7 and 8

I- Regular Promotion: students with a yearly general average of at least 65 (**GA ≥ 65%**) in all subject matters will be automatically promoted to the upper level.

The core courses in Grades 7 & 8 are: Arabic, English/ French, Math., Biology, Chemistry, and Physics.

II- Make-up Exams and Promotion on Probation:

A. *Make-up Exams:* students who fail to get a yearly general average of 65% in any subject matter will be subject to make-up exams provided that:

1. The yearly general average of the student is $\geq 65\%$
2. The number of failing subject matters does not exceed four with a maximum of 3 core subjects.
3. Students succeeding all make-up exams will be promoted to the upper level

B. *Promotion on Academic Probation:*

1. Students who fail in one of their make-up exams will be promoted on academic probation.
2. Students who fail two or more of their make-up exams will be promoted on Strict Academic Probation. If that same student, who was promoted on Strict Academic Probation, fails to fulfill the requirements of promotion in the next level under similar conditions as the previous year (number of make-up exams and number of failure in these exams) he/ she will be exceptionally given the opportunity for the last time to sit for make-up exams in September. In case he/she fails these make-up exams, he/ she will be retained in his/ her class.

III- Retention

1. Students will be retained if they fail to get a yearly general average of at least 65%.
2. Students will be retained if for two consecutive years they have been promoted on Strict Academic Probation and fail their make-up exams.
3. Students may not repeat any grade level more than once in Grades 7 and 8. Students unable to meet promotion requirements for a second time cannot repeat again at Beirut Modern School and should look for another school to further their education.

Grade 9

Students at this level will be preparing their Brevet Official Exams program. However, BMS has its own promotion requirements to grade 10. It is summarized as follows:

1. The Lebanese Ministry of Education requires from all Lebanese students to succeed in their Brevet Official Exams to be eligible to grade 10. These exams take place normally in June (after the end of the school year) and on 4 consecutive days. Students will be appointed to specific schools, other than their own school where they will join students from other institutions. These exams take place at the same time all over the Lebanese territory.
2. Over and above the success in the Official Exams, BMS requires the following for promotion to grade 10:
 - A minimum yearly general average of 60%.
 - A minimum yearly average of 60% in every subject matter.

- A record of regular attendance.
- A good disciplinary record.

If a student does not fulfill one or more of these requirements, **BMS reserves the right to apply any of the following conditions:**

- Ask the student to sit for make-up exams in subjects where his/ her yearly average was < 60.
- Be promoted on strict disciplinary and/ or academic probation.
- Change school.

Secondary School Promotion Policy

For promotion or graduation, BMS requires that a student:

1. Keeps a straight record of regular attendance (absence days, **even with a valid excuse**, should not exceed 10% of the school year; otherwise the student will be considered not fulfilling the requirements for promotion or graduation.
2. Presents assigned work on time and sits on all announced tests, monthly exams and term exams. In case of absence from a pre-announced exam, the student must present a valid reason (medical report only). If the administration accepts the previously mentioned reason(s), the student will be allowed to sit for make-up exams that will take place on a date and time that will be announced by the administration.
3. Has a good disciplinary record.
4. Achieves the required results for promotion to the upper level as stated in the following tables.
5. Get a yearly general average of at least 60%.

6. Promotion to Grade 11

Subject	G 10 to G 11			2 nd e en 1 ^{ère}		
	Coef.	Minimum Grade for		Coef.	Moyenne minimale pour	
		Scientific	Economics		Scientifique	Economie
Arabic	5	60	[65]	5	60	[65]
Biology	2	[65]	60	2	[65]	60
Chemistry	2	[65]	60	2	[65]	60
Civics	1	60	[65]	1	60	[65]
Economics	1	60	(70)	1	60	(70)
English	5	60	[65]	1	60	60
French	1	60	60	5	60	[65]
Geography	2	60	[65]	2	60	[65]
History	1	60	[65]	1	60	[65]
Math	5	70	[65]	5	70	60
PE	1	60	60	1	60	60
Physics	3	[65]	60	3	[65]	60
SAT/ TOEFL	1	60	60	1	60	60
Sociology	1	60	(70)	1	60	(70)
Total	31			31		

- Students must get a yearly general average of at least 60% to be eligible to grade 11. Any student who does not fulfill this requirement will be asked to repeat or change school.
- For promotion **to grade 11 scientific**: students must get a yearly average of at least 70% in Math and a cumulative general average of at least 65% in the three scientific disciplines (physics, Chemistry, and Biology), with no grade less than 60% in each.
- For promotion **to grade 11 economics**: students must get a cumulative general average of at least 70% in economics and sociology with no grade less than 65% in each. The student must also get in 4 of the 6 subjects between brackets a yearly general average of at least 65% in each with no yearly average less than 60 in the other 2.

- Students who have a yearly general average of at least 60% and score lower grades than the minimum required in any of the courses will be asked to sit for make-up exams. If these students do not succeed in one of their make-up exams they will be promoted on academic probation, if they fail 2 or more make-up exams they will be promoted on strict academic probation or required to sit again for these make-up exams. These conditional promotions will appear on the student's transcript when he/ she applies to university. If these students fail these make-up exams for the 3rd time, the school reserves the right to ask them to repeat their class.

7. Promotion to Grade 12

Subject	11 Economics		1 ^{ère} Economie		11 Scientific				1 ^{ère} Scientifique			
	Coef.	Minim Grade	Coef.	Moy.	Coef.	Minimum Grade for 12			Coef.	Moy. Minim. pour une term		
						ES	LS	GS		SE	SV	SG
Arabic	4	[65]	4	[65]	3	[65]	60	60	3	[65]	60	60
Biology	1	60	1	60	3	60	70	(65)	3	60	70	(65)
Chem.	1	60	1	60	3	60	[70]	(65)	3	60	[70]	(65)
Civics	1	(70)	1	(70)	1	(70)	60	60	1	(70)	60	60
Eco.	3	(70)	3	(70)	1	(70)	60	60	1	(70)	60	60
English	5	[65]	-	60	3	[65]	60	60	-	60	60	60
French	1	60	5	[65]	1	60	60	60	3	[65]	60	60
Geo.	2	(70)	2	(70)	1	(70)	60	60	1	(70)	60	60
History	1	(70)	1	(70)	1	(70)	60	60	1	(70)	60	60
Math	4	[65]	4	[65]	6	[65]	[70]	[75]	6	[65]	[70]	[75]
Philo.	3	60	3	60	2	60	60	60	2	60	60	60
PE	1	60	1	60	1	60	60	60	1	60	60	60
Physics	1	60	1	60	5	60	[70]	[75]	5	60	[70]	[75]
SAT	1	60	2	60	1	60	60	60	2	60	60	60
Socio.	3	(70)	3	(70)	1	(70)	60	60	1	(70)	60	60
Total	32		32		33				33			

- Students must get a yearly general average of at least 60% to be eligible to grade 12. Any student who does not fulfill this requirement will be asked to repeat or change school.
- To be promoted to **Grade 12 ES**, students of both Grade 11 Economics and Scientific sections should get a minimum cumulative average of 65% in the subjects between brackets with no grade less than 60, and a minimum yearly average of 70% in 3 of the 5 subjects between parentheses, with no grade less than 65.
- To be promoted to **Grade 12 LS**, students of Grade 11 Scientific section should get a yearly average of at least 70% in Biology, and a yearly average of at least 70% in 2 of the 3 subjects between brackets with no grade less than 65 in the 3rd one.
- To be promoted to **Grade 12 GS**, students of Grade 11 Scientific section should get a minimum cumulative average of 75% in subjects between brackets with no grade less than 70%, and a yearly average of at least 65% in one of the 2 subjects between parentheses with no grade less than 60% in the other.
- Students with a yearly general average $\geq 60\%$ and do not fulfill the conditions of promotion to the upper level in any subject will be required to sit for make-up exams.

8. Graduation Requirements

To be eligible for graduation students should:

- Have a record of regular attendance.
- Have a yearly general average of at least 60%
- Not be on Disciplinary Probation.
- Have settled all their school tuition fees.

Students who fail one of these requirements will not be able to attend the graduation ceremony.